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**Procedures for the registration process for the Annual General Meeting of Shareholders
via Electronic Method (E-AGM) and appointment of a proxy**

1. In case that a shareholder would like to attend the meeting via Electronic Method (E-AGM) in person, please proceed as follows:
- 1.1 A shareholder is required to complete the registration form for the E-AGM system attached to this procedure, requested to fill out the information completely. In particular, **please specify email address and mobile phone number clearly** in order for the Company to send a Username and Password to that shareholder to access the E-AGM system.
- 1.2 A shareholder is required to provide documents confirming his identity as follows:
- a. For a shareholder who is a natural person
- (1) A shareholder who is Thai nationality: a copy of an identification card or driving license or a government official identification card; with certified true copy
- (2) A foreign shareholder: a copy of passport with certified true copy
- b. For a shareholder who is a juristic person
- (1) A juristic person registered in Thailand:
1. Copy of affidavit, issued within 6months, certified true copy by the authorized person(s) and affix with the seal (if any).
2. Copy of identification card or passport (in the case of a foreigner) of the authorized director(s) who authorize(s) or appoint(s) another person to attend the meeting on his behalf with certified true copy.
3. Copy of identification card or passport (in the case of a foreigner) of the attorney or get a proxy with certified true copy.
- (2) A juristic person registered overseas:
1. Certificate of being a juristic person issued by the competent government agency of the country in which the juristic person is located. The certificate of incorporation must be certified by a Notary Public or competent government agency which is issued no more than 1 year.
2. Copy of identification card or passport (in the case of a foreigner) of the authorized director(s) who authorize(s) or appoint(s) another person to attend the meeting on his behalf with certified true copy.
3. Copy of identification card or passport (in the case of a foreigner) of the attorney or get a proxy with certified true copy.
- 1.3 A shareholder is required to submit the form requesting to attend the Annual General Meeting of Shareholders via Electronic Method (E-AGM) and documents confirming his identity according to clause 1.1 and clause 1.2 to the Company within 19 April 2023 via the following channels:
- Email kulthida.v@pfc.premier.co.th and charinya@pfc.premier.co.th or
 - Postal Company Secretary Department
No. 1, Premier Corporate Park, Soi Premier 2
Srinakarin Road, Nongbon Sub-district, Prawet District, Bangkok 10250
- 1.4 When the Company receives the documents under Clause 1.1 and Clause 1.2 from the shareholder, the Company will examine the documents and then confirm the rights of the shareholder to attend the meeting. When the documents are complete and that shareholder is in a list of shareholders entitled to attend the 2023 Annual General Meeting of Shareholders (Record Date) that was set on 3 March 2023, the Company will send Username and Password together with Web Link for logging in the E-AGM system to that shareholder. In this regard, the shareholder is kindly requested to refrain from giving his Username and Password to other persons who are not entitled to attend the meeting as only the Company's shareholders or proxies have the right to attend the meeting and giving the Username and Password to other persons who do not have the right to attend the meeting may cause those persons to be liable under the relevant laws.

If the shareholder does not receive the Username and Password within 7 days before the meeting date, please contact the Company immediately at the Company Secretary Department, Premier Technology Public Company Limited, via telephone number 02-301-2071, 02-301-1565 or via Email: kulthida.v@pfc.premier.co.th and charinya@pfc.premier.co.th.

- 1.5 The Company will send a link of E-AGM User Manual to the shareholder via email together with the Username and Password and request the shareholder to study the said Manual in detail.

The Company will open the registration system for shareholders 2 hours before the meeting starts and will start live broadcasting at 10:00 a.m.

- 1.6 For voting during the E-AGM, the Company will open for voting and summarize the results for each agenda by voting method as follows.

In the case of "Approve" on any agenda, a shareholder is not required to vote on that agenda or a shareholder shall vote "Approve" on that agenda. The system will count a shareholder's vote as "Approve" at the conclusion of the results.

In the case of "Disapprove" or "Abstain" in any agenda, a shareholder shall choose to vote according to the options in that agenda. The system will count the vote regarding to the option a shareholder chooses at the conclusion of the results.

- 1.7 In the event that a shareholder encounters technical difficulties in using the E-AGM system before or during the meeting, please contact Conovance Co., Ltd., the Company's E-AGM system provider via contact number 082-979-4978.

2. In the event that a shareholder would like to appoint another person to attend the meeting via Electronic Method (E-AGM), please proceed as follows:

- 2.1 A shareholder is required to prepare documents as in clause 1.1 or clause 1.2.

- 2.2 A shareholder and his proxy sign the proxy form provided by the Company and affix the stamp duty of 20 baht (if any).

- 2.3 A proxy is required to prepare documents confirming the identity as follows:

a. For a proxy who is a natural person

- (1) A proxy who is Thai nationality: a copy of an identification card or driver's license or a government official identification card; with certified true copy
- (2) A foreign proxy: a copy of passport with certified true copy

b. For a proxy who is a juristic person

- (1) A juristic person registered in Thailand:
 1. Copy of affidavit, issued within 6months, certified true copy by the authorized person(s) and affix with the seal (if any).
 2. Copy of identification card or passport (in the case of a foreigner) of the authorized director(s) who authorize(s) or appoint(s) another person to attend the meeting on his behalf with certified true copy.
 3. Copy of identification card or passport (in the case of a foreigner) of the attorney or get a proxy with certified true copy.
- (2) A juristic person registered overseas:
 1. Certificate of being a juristic person issued by the competent government agency of the country where the juristic person is located. The certificate of incorporation must be certified by a Notary Public or competent government agency which is issued no more than 1 year.
 2. Copy of identification card or passport (in the case of a foreigner) of the authorized director(s) who authorize(s) or appoint(s) another person to attend the meeting on his behalf with certified true copy.
 3. Copy of identification card or passport (in the case of a foreigner) of the attorney or get a proxy with certified true copy.

If a shareholder would like to appoint an independent director of the Company to attend the meeting on his behalf, a shareholder can appoint an independent director as his proxy as follows:

- Mr. Pirom Chamsai
- Mrs. Suphasri Sutanadhan
- Mr. Surapol Srangsomwong

2.4 A shareholder or a proxy is required to submit the attendance form for the 2023 Annual General Meeting of Shareholders via Electronic Method (E-AGM), a proxy form, documents confirming the identity of the shareholder or a proxy according to clause 1.1, clause 1.2, clause 2.2, and clause 2.3 to the Company within 19 April 2023 through the following channels:

- Email kulthida.v@pfc.premier.co.th and charinya@pfc.premier.co.th or
- Postal Company Secretary Department
No. 1, Premier Corporate Park, Soi Premier 2
Srinakarin Road, Nongbon Sub-district, Prawet District, Bangkok 10250

3. Attendance via Electronic Method (E-AGM)

Once a shareholder or a proxy receives a confirmation of the rights to attend the meeting which are Username and Password, a shareholder can choose one of the following two channels for attending the meeting:

Option 1 Through the program on Microsoft Windows where a shareholder or a proxy can attend the meeting, vote and view the voting results and inquire through a microphone or text chat channel.

- 4GB memory or more of computer/desktop, notebook, tablet with Microsoft Windows 7/8/10
- 3.0 Mbps (Megabit) Internet speed
- Download the E-AGM program on the website, www.conovance.com/download.php
- Download the installation and user manual of the program at www.conovance.com/support.php

Option 2 Through a web browser (via Google Chrome on all platforms including iOS and Android) where a shareholder or a proxy can attend the meeting, vote and view the voting results and inquire through a microphone or text chat channel.

- Google Chrome (Web browser) latest/up to 1 year version on all platforms; Windows/iOS/Android.
- 3.0 Mbps (Megabit) Internet speed
- Download and install Google Chrome on any platform i.e. App Store (iOS), Play Store (Android).
- Download the user manual via Web browser at www.conovance.com/support.php

4. Channels for a shareholder or a proxy to submit questions or suggestions related to the meeting agenda/business as follows:

4.1 During the E-AGM, a shareholder or a proxy attending the meeting may submit questions or suggestions through the E-AGM system.

4.2 A shareholder can send questions or suggestions to the Company before the meeting date through the following channels:

- Email kulthida.v@pfc.premier.co.th and charinya@pfc.premier.co.th or
- Postal Company Secretary Department
No. 1, Premier Corporate Park, Soi Premier 2
Srinakarin Road, Nongbon Sub-district, Prawet District, Bangkok 10250
